Instructional Coach/Director of Curriculum & Instruction

About North Side Community School:
We are a K-8 charter school in the City of St. Louis founded in 2008. We currently have around 500 scholars and will have around 600 next year. We are now in our eleventh year of operation and were recently granted a ten-year charter from UMSL which is very rare as most charters only receive a five-year renewal. North Side was just ranked as the number one elementary charter school in St. Louis and the number three school in the state. Despite the fact that the majority of our scholars live in the most challenging neighborhoods in St. Louis, where 100% of our scholars qualify for free or reduced lunch, we have the highest of standards and our scholars rise to meet them every day. Most classes are small with less than fifteen scholars per class. Small classes and high expectations has been a winning combination and in 2016, the School was named Public Charter School of the Year by the Missouri Public Charter School Association. North Side also received the Champion of Education Reform for Closing the Achievement Gap Award from the Children’s Education Alliance of Missouri (CEAM). North Side was awarded the What’s Right with the Region Award for Promoting Racial Equality and Social Justice from Focus St. Louis.

Director of Curriculum & Instruction Position:
The Director of Curriculum & Instruction (DCI) is a critical part of the school leadership team and focuses on supporting teachers to deliver the most rigorous and joyful academic experience for our scholars through observation and feedback, data-driven instruction, curriculum and assessment, professional development, modeling, building team culture through strong leadership skills, and contributions to school-wide initiatives. As part of the instructional team, the DCI plays a central role in the success of North Side Community School. The DCI helps structure the curriculum and curriculum materials to use the environment, agriculture, and the arts as a tool to surpass the Missouri State Standards and deeper academic understanding in every subject area.
Staff Development and Evaluation:

- Conduct daily observations and plan/execute 6-step feedback meetings that lead to teacher and instructional leader development and support implementation of action steps.
- Provide timely feedback on lesson plans, unit plans, and curriculum maps.
- Facilitate assessment cycles including scheduling, quality assurance of assessment materials, and teacher/scholar preparation.
- Model instructional practices and debrief with teachers to provide an exemplar for effective teaching strategies.
- Provide real-time feedback to teachers during instruction.
- Complete trimester teacher evaluations.
- Plan and deliver high-quality professional development that trains and orients staff members in effective teaching strategies and strong curriculum development.
- Plan and execute team meetings for grade-level or content-area staff.
- Build professional relationships with teachers that help in their development

Student Achievement & Instructional Leadership:

- Conduct deep analysis of data in order to lead effective analysis meetings with teachers/content areas.
- Create grade level/content area action plans and materials to address data.
- Execute data meetings based on daily scholar work samples.
- Monitor grade-level progress against assessment cycle benchmarks.
- Own school-wide curriculum and assessment work based on content expertise such as lesson planning, assessment revisions and review, and analysis.

Skills & Characteristics:

- Ability to develop strong relationships with staff while also holding them accountable.
- Self-directed but receptive to feedback.
- Must exemplify initiative, leadership, and tenacity.
- Strong content knowledge.
- Strong teaching skills in the classroom.
- Must be flexible and able to multi-task; can work within an ambiguous, fast-moving environment, while also driving toward clarity and solutions;
demonstrated resourcefulness in setting priorities and guiding investment in people and systems.

- Relentless – Doing whatever it takes to ensure success.

Educational Background & Work Experience

- Bachelor’s degree required, master’s degree preferred.
- At least 3 years teaching.

Compensation

We offer a generous compensation package including benefits.

Process - 3 Rounds:

Round 1 (Dec 23 – Feb 21)
- Application Reviews

Round 2 (Mar 23 – Mar 29)
- Phone interview

Round 3 (Mar 30 – Apr 5)
- LT Interview – Submit and present PD Plan, Staff and scholar Culture Plan, and be ready for roles plays.

To Apply:

Please send a resume and thoughtful cover letter, outlining how your skills and experience meet the qualifications of the position and stating how you heard about this opportunity. Send to Chester.asher@northsidecommunityschool.org with “Application – DCI – (Your Name)” in the subject line. Failure to use proper subject line may result in your application not being considered.

North Side Community School is an equal opportunity employer and is committed to a policy of equal treatment for all individuals applying to the school. North Side Community School does not discriminate on the basis of race, color, gender, handicap, age, religion, sexual orientation, or national or ethnic origin.