

CHARTERS **Free. Public. Open to All.**

SAMPLE SUPERINTENDENT SEARCH TIMELINE

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| August 21, 2023 | Planning Meeting with Board of Education |
| October 2-4, 2023 | Facilitate Community Engagement: <ol style="list-style-type: none">1. Conduct Interviews with Focus Groups, Conduct Open Forum for Staff, Conduct Open Forum for the Community, Board of Education Focus Group (October 2, 2023)2. Collect Online Survey Feedback from Members of the School Community (available 10/2-10/8) |
| August-November 2023 | Accept and Screen Applications |
| November 6, 2023 | Present Revised Superintendent Profile to the Board |
| Mid-November 2023 | Interview and Vet Promising Candidates |
| November 20, 2023 | Present Slate of 5-7 Recommended Candidates to the Board, Interviewing Workshop |
| Late-November 2023 (Special Board Mtgs) | Board Conducts Initial Interviews of 5-7 Candidates |
| Mid-December (Special Board Mtgs) | Board Conducts Second Interviews of 3 Finalists over a 3-day period |
| Mid-December 2023 | Board Selects their Top Choice. Board Negotiates Contract with Selected Candidate. |
| December 20, 2023 | Board Takes Formal Action on the New Superintendent's Contract |
| July 1, 2024 | New Superintendent Assumes Duties |

The Board reserves the right to change the timeline.